



2019-20 OXFORD DINING PLANS - PLEASE REVIEW THE FOLLOWING INFORMATION CAREFULLY.

All students residing at Oxford College are required to participate in a dining plan and may choose to participate in either Dining Plan A or B for their fall and spring semesters.

Students who live off-campus may elect Dining Plan C. Plan C is an option for Commuters ONLY.

RESIDENTIAL DINING PLANS	Meal Swipes/Hall Entries	Guest Passes	COST	Dooley Dollars ¹
Oxford - A	Unlimited	4	\$3167	\$75
Oxford - B	15 per week/per semester	2	\$3167	\$100
Oxford – C (Commuters Only)	50 per semester	Use swipes	\$725	\$50

¹ Dooley Dollars are retail dining dollars that give you the flexibility of eating meals outside of the dining hall.

- All prices and criteria are on a per semester basis.
- Dining Plans are accessed from the EmoryCard ID. **Participants must present their EmoryCard to gain entry into the Oxford dining hall.**
- The Oxford Dining Hall is an all-you-care-to-eat facility. Each dining hall entry is for “dine-in”, not take-out. Please enjoy as much as you like while dining with us. Food removed from the premises is limited to one piece of hand fruit or other hand-held dessert item.
- A **meal exchange** option is available at Oxpesso Café located in the Library. Meal exchange is a specified menu combination that can be obtained by using a residential meal swipe.
- Dining Plans provide access to the Oxford Dining Hall **during regular hours of operation**. Dooley Dollars must be used for events offered after-hours at the dining hall or for special events.
- Dining Plans are **tax exempt**. As such, they are **nontransferable and for the plan holder ONLY**. Any attempt to fraudulently use the meal membership of another student will result in disciplinary action against any and all parties.
- For all plans, the Dining Plan week begins on Friday at 12:00 am and runs through Thursday 11:59pm.
- The dining calendar, facility hours, and menus for the Oxford Dining Hall and Oxpesso are posted on the Oxford dining website <http://oxford.emory.edu/life-at-oxford/dining-services/cafe/hours-days-of-operation/>
- **The dining plan does not cover holidays or breaks.** Dooley Dollars are accepted during breaks, if the facility is open.
- For Plans A and C, any remaining dining hall entries/meal swipes left over at the end of the fall semester will be added to the swipes you receive for the spring. Plan B unused meals expire weekly.
- All Meal Plan charges are billed to the student’s OPUS account each semester. Meal plan costs for the Fall semester are submitted to Student Financial Services in August; Spring Semester meal plan costs are submitted in December.
- The Meal Plan contract remains in effect for the entire academic year.
- Emory University reserves the right to change the terms of this agreement at any time without notice.

DOOLEY DOLLARS

Dooley Dollars are an enhancement to your meal plan giving you the flexibility of eating meals outside of the Oxford Dining Hall and allowing you to enjoy special meals and dining events without any added expense.

- **Dooley Dollars are not refundable.** Dooley Dollars will not affect your meal plan cost or OPUS balance due.
- Oxford Plan A receives \$75.00 Dooley Dollars per semester, Plan B receives \$100.00 per semester and C receives \$50.00 per semester.



- Dooley Dollars are used on a declining balance basis and work like a debit account on your EmoryCard. **Purchases are automatically deducted from the balance in your account.**
- Dooley Dollars may be added to an existing meal plan at any time during the academic year via the MyHousing website. Dooley Dollars are added in increments of \$25.
- **Dooley Dollars can be used to make purchases at Oxpesso (located in the library), during Late Night at the Oxford Dining Hall, and for special dining events hosted by Café Bon Appetit.**
- Dooley Dollars may only be used for the purchase of edible items.
- While on the Atlanta campus you may use your Dooley Dollars at any Emory Dining retail location, to access Dining at Dobbs, or for Meal Exchange.
- You receive a **5% discount** at any Emory or Oxford Dining location when using Dooley Dollars for the purchase of food items. Dooley Dollars are free of sales tax, giving you an **additional 7% discount.**
- Dooley Dollars will **roll over from the fall semester to the spring semester** and the summer sessions, but not from one academic year to another.
- Dooley Dollar balances unused by commencement on **May 9, 2020** are forfeited and are non-refundable.

GUEST PASSES

- Guest passes may be used to treat visitors to a meal at the Oxford Dining Hall.
- The meal plan holder must accompany the guest(s).
- Unused guest passes expire at the end of the semester.

DINING ON THE ATLANTA CAMPUS WITH THE OXFORD DINING PLAN

- While on the Emory University Atlanta campus, residential dining is at the Dobbs Common Table (the “DCT”) in the Emory Student Center. Use may also use a meal swipe for a Meal Exchange, currently offered at four locations— White Hall, Few Hall, Woodruff Residential Complex and at the SAAC Café on the Clairmont Campus. Meal Exchange is a specified menu combination that can be obtained by using a residential dining meal swipe.
- For information on Dining offered on the Atlanta campus go to http://www.emory.edu/dining/dining_plans.php.
- You may also use your Dooley Dollars for the purchase of edible items at any on-campus food service location.

EMORY IDENTIFICATION – EMORYCARD

- Dining Plans are accessed with the EmoryCard. Participants **must present their EmoryCard to gain entry into the Oxford dining hall**, to access Dining at Dobbs, or for Meal Exchange on the Atlanta campus.
- You are responsible for the safekeeping of your EmoryCard. If lost or stolen you may go to the Oxford College EmoryCard web page to deactivate your card and request a new one. A replacement EmoryCard may be picked up in Seney Hall room 107 between the hours of 9:00 am and 4:00 pm, Monday through Friday.
- The replacement fee for a new EmoryCard is \$30.00.
- Access the Oxford College EmoryCard web page at <https://www.emorycard.emory.edu/OneWeb/Account/LogOn>

CHANGING YOUR DINING PLAN

- Fall Semester 2019 participants have until Friday, June 14, 2019 to change their plan for it to be posted to Fall Pre-Term EARLY Billing. You will have until **Tuesday, September 3, 2019** to make any final changes in MyHousing for the Fall Semester.
- Spring Semester 2020 participants have until Friday, November 1, 2019 to change their plan for it to be posted to Spring Pre-Term EARLY Billing and **Tuesday, January 21, 2020** to make any final changes in MyHousing for the Spring Semester.
- MyHousing can be accessed at https://myhousing.emory.edu/security/login_student_local.cfm.
- Students are allowed one change to their meal plan each semester.



ALLERGIES OR SPECIAL DIETARY NEEDS

- Students who have allergies or specific dietary needs are encouraged to contact the general manager or executive chef located in the Oxford Dining Hall.
- We also have access to a nutritionist who works with the various dining facilities at Emory and is available to discuss nutritional options.

DINING PLAN APPEALS

- Medical appeals are the only types of appeals accepted. Students must clearly indicate why they are medically unable to eat the food provided in the dining hall.
- Appeals must be submitted with the appropriate medical **Verification Form** and include a doctor's specific diagnosis. The doctor providing documentation cannot be a family member.
- Appeals should be submitted to Oxford's **Office of Accessibility Services (OAS)** located in Murdy Hall across from Health Services.
- All OAS Verification forms can be found at <http://accessibility.emory.edu/students/new-to-oas/forms.html>
- **Students must register with OAS, part of the Office of Equity and Inclusion at:** <http://accessibility.emory.edu/students/index.html> OAS assists qualified students with obtaining a variety of services and ensures that all matters of equal access, reasonable accommodation, and compliance are properly addressed.
- **Accommodations for dining and exceptions to the dining policies and requirements are considered on a case-by-case basis.**
- If your medical appeal is approved, OAS will notify the Office of University Food Service Administration at Emory, who is responsible for adjusting the Dining Plan charge on your OPUS account.
- **Medical appeals are only valid during the academic year in which it is granted. Those granted a Medical appeal must reapply for each academic year.**

WITHDRAWALS

- Meal refunds are prorated on the date of withdrawal/termination as determined by the university housing office. Meal swipes are prorated on a daily rate basis.
- To properly withdraw from a dining plan students should send an email from their Emory email account to dining@emory.edu. Emails must include a name, Student ID and a written request in the message. Once the request has been completed the student will receive a confirmation email to their Emory account.

IN CASE OF ILLNESS

- In the case of illness, the RA in your residence hall, can arrange for a special meal which can be picked up by a roommate, friend or another proxy. Notify your RA if you are too ill to make it to the dining hall.

DINING HALL DISHWARE & EQUIPMENT

- **Dishware, utensils and equipment may not be removed from the Oxford Dining Hall.** Students who remove dishware, utensils or equipment will be subject to disciplinary action and charged a replacement fee.

SPEAK UP

- We welcome your feedback and suggestions regarding the dining program at Oxford College. Go to www.oxford.emory.edu/diningspeakup or use the touch screen located at the entrance of the dining hall.

FOLLOW OXFORD DINING ON FACEBOOK

- <https://www.facebook.com/OxfordDining>



DINING HOURS OF OPERATION

OXFORD DINING HALL (The Café)

Monday – Friday	Continental Breakfast	6:00 am – 7:00 am
	Full, Hot Breakfast	7:00 am – 10:00 am
	Continental Breakfast	10:00 am – 11:00 am
	Lunch	11:00 am – 3:00 pm
	Modified Lunch ¹	3:00 pm – 5:00 pm
	Dinner	5:00 pm – 8:15 pm
Saturday and Sunday	Brunch	11:00 am – 2:00 pm
	Modified Lunch ¹	2:00 pm – 5:00 pm
	Dinner	5:00 pm – 8:15 pm
Sunday through Thursday	Late Night ^{2,3}	9:00 pm – 1:00 am

¹Modified lunch includes Pizza, Salad Bar, Hot Soups, Deli and Dessert options

²Late Night is a special meal and will be charged to Dooley Dollars.

³The late night dining option at the dining hall will be offered from the new retail location opening inside the new Oxford Student Center in January 2020.

EXPRESSO (Located in the Library. Breakfast/Lunch Meal Exchange. Accepts Dooley Dollars.)

Monday – Friday	9:00 am – 4:00 pm
Saturday and Sunday	7:00 am – 11:00 am

2019-20 OXFORD RESIDENT DINING OPERATING SCHEDULE

FALL SEMESTER, 2019

Aug 23	Modified Lunch & Dinner
Aug 24 & Aug 25	Brunch, Modified Lunch & Dinner
Aug 26 to Aug 30	Breakfast, Lunch & Dinner
Aug 31 to Sept 2	Brunch, Modified Lunch & Dinner
Sept 3 to Oct 13	Mon-Fri: Breakfast, Lunch & Dinner Sat & Sun: Brunch, Mod Lunch & Dinner
Oct 14 to Oct 15	Brunch, Modified Lunch & Dinner
Oct 16 to Nov 26	Mon-Fri: Breakfast, Lunch & Dinner Sat & Sun: Brunch, Mod Lunch & Dinner
Nov 27	Full, hot breakfast
Nov 28 to Dec 1	Closed for Thanksgiving Break
Dec 2 to Dec 18	Mon-Fri: Breakfast, Lunch & Dinner Sat & Sun: Brunch, Mod Lunch & Dinner
Dec 19	Full, hot breakfast

SPRING SEMESTER, 2020

Jan 12	Dinner
Jan 13 to Jan 19	Mon-Fri: Breakfast, Lunch & Dinner Sat & Sun: Brunch, Mod Lunch & Dinner
Jan 20	Brunch, Modified Lunch & Dinner
Jan 21 to Mar 6	Mon-Fri: Breakfast, Lunch & Dinner Sat & Sun: Brunch, Mod Lunch & Dinner
Mar 7	Full, Hot Breakfast
Mar 8 to Mar 14	Closed for Spring Break
Mar 15	Dinner
Mar 16 to May 6	Weekdays: Breakfast, Lunch & Dinner Weekends: Brunch, Lunch & Dinner
May 7 & May 8	Brunch, Modified Lunch & Dinner
May 9	Full, hot breakfast

MISCELLANEOUS

- Appropriate footwear must be worn inside all Emory dining facilities.