Sign Placement Policy

A. No signs may be posted on:
   • Any living thing. However, students may wear signs voluntarily.
   • Any glass surfaces including mirrors and windows.
   • Pillars of any buildings on campus.
   • The inner and outer walls of buildings, including residence halls.
   • Any doors leading in and out of buildings.
   • Doors of residence hall rooms. However, personal adornments such as decorations are allowed.
   • Doors of bathroom stalls, except for those sponsored by the SGA, SAC, or RES. In the event of an SGA election, the Elections Committee will decide whether or not to allow candidates post signs in stall walls.

B. Signs may be posted on:
   • Designated bulletin boards and/or hanging strips in the residence halls with the permission of the Residential Assistants and Residence Life Coordinators of the respective halls. Signs posted in said areas should be removed by the individual that posted said sign.
   • Tables in the cafeteria.
   • Sidewalks of areas immediately surrounding the residence halls and the cafeteria. Any signs posted on said sidewalks can only be written in chalk or mud.
   • Designated areas in non-residential buildings.

C. Signs can only be posted with blue tape. If on a bulletin board, staples may be used.

D. The school administration, faculty, students, and staff may post signs on designated bulletin boards in the Student Center and dining hall. However, all posters outside the dining hall may not be bigger than 15inx25in (1/2 the size of the poster board).

E. Signs may not be placed under the doors of any dorm room except with the permission of the RES and the Communications Committee.

F. The use of balloons as a means of posting signs is expressly prohibited.

G. All table tents, signs, and adhesives used to post signs must be removed no later than 24 hours after the event has taken place.

H. Signs found to damage common areas will incur a minimum fine of $25.00 on the club or organization that posted the sign. Cleaning charges may also be incurred.

I. All club presidents are required to sign an agreement to abide by the sign posting policy. Failure to do so will result in suspension of sign posting privileges.

J. Exceptions or modifications to the above stated regulations must go through the RES Committee and the SGA Communications Committee.

K. All questions regarding any of the items mentions above should be directed at the Communications Committee Chair or any of the committee members.

L. In the event that any club or organization fails to comply with the above stated regulations, the president of the club or organization will be notified. If the body in question fails to comply after two notifications, its sign posting privileges will be revoked for a period of one month.