FALL 2016 OXFORD 2ND YEAR DATES TO REMEMBER:

• Applications Open: February 15, 2016 at 5pm
• Application Deadline: March 15th by 12pm
• Room Selection Assigned Selection Times posted: March 18th
• Room Selection Process: March 21st – March 25th
HOW TO COMPLETE A HOUSING APPLICATION:

Log in with your user ID and Password @ https://myhousing.emory.edu
Click on the Applications Tab

Make sure the term is set for the correct semester, year, and campus:
2016-17 Fall/Spg Oxford Campus Second Year
CLICK ON THE LINK TO REVIEW THE HOUSING CONTRACT

You should read the whole housing agreement and you must sign to show that you agree to the terms before continuing...

IF YOU ARE NOT 18 WHEN YOU COMPLETE THIS APPLICATION, YOU MUST PRINT A PAPER COPY OF THE HOUSING AGREEMENT AND RETURN IT TO THE RES OFFICE

You must print the document, sign the document with your parents/guardians, and return the signed copy to the RES Office by July 15, 2015

Send the signed agreement to:
Fax: 770-784-8488
Email: RES@emory.edu
Paper:
RES Office
110 Few Circle
Oxford, GA 30054
You should answer all questions. You MUST answer all questions that contain the red asterisk(*)
INDICATE LIVING PREFERENCES

You can input 3 preferences:

On the Floor Gender Selection, you can choose between:

• Coed Complex, Coed Hall, Single Sex Floor – all of one gender on a floor (male or female)
• Coed Complex, Coed Hall, Coed Floor – male and female on a floor
• Coed Complex, Single Sex Hall - building that consists of one gender

This will only be used if you are not able to participate in the room selection process and will need to be randomly assigned.
SELECT YOUR DINING PLAN

This application requires that you select a dining plan to continue.
Please select a dining plan from the drop-down menu below and click Submit.

- **OXF-A Fall Oxford Dining Plan A-$2,109**
  - $2,059.00
  - Unlimited meals, $50 Dining Dollars per semester

- **OXF-B Fall Oxford Dining Plan B-$2,109**
  - $2,034.00
  - 15 meals per week, $75 Dining Dollars per semester

[Submit]
APPLICATION COMPLETE: CONFIRMATION PAGE

Thank you for submitting your application.

Contact Us:  
- Atlanta Housing: Website Email ☑ 404-727-7631  
- Oxford Housing: Website Email ☑ 770-784-8383  
- Dining: Website Email ☑ 404-727-4010
WHAT ABOUT YOUR ROOMMATE?

You do not select your roommate during the time you complete your housing application. You must select your roommate after you complete your application. Go to the MyHousing Overview page.

IF YOU NEED A ROOMMATE and DO NOT KNOW WHO IS AVAILABLE …

YOU CAN USE MyHousing!!

-or-

YOU CAN TAKE YOUR CHANCES!!

Log in with userid and password @  https://myhousing.emory.edu
CLICK ON THE ROOM SELECTION TAB

On the next page you will be able to select the Fall 2016 Term
If you know your desired roommate, enter the person’s information here. The desired roommate will have to follow the same steps to confirm your match.
Your requested roommate will show at the top.

Your roommate request has been saved.

Roommate Name

(has not confirmed your request)

You have an unmatched roommate group. You will NOT be able to select a room or pull in these roommates until all roommates are matched.

Unmatched Roommates:
- Roommate 2 has not requested Roommate 1

Your requested roommate must request you also in order for you to be matched.
ROOMMATE MATCHING

• Your ‘MATCHED” roommate is automatically housed with you when you select your space during the room selection process.

• If you match with someone and you wish to no longer room with them prior to room selection you can go back into the system and unmatch from that person.

• You can match or unmatch with a person any time before the actual selection process begins.

• You can match with 2 people if you plan to go into a triple room.
IF YOU HAVE ANY QUESTION, PLEASE SEND AN EMAIL TO RES@EMORY.EDU FOR ASSISTANCE.
ROOM SELECTION PROCESS

• The Housing Lottery process allows rising sophomores (and 5th semester students) the ability to select their space. Prior to the start of the room selection, those students with completed housing applications will receive a date/time they are able to begin the process of selecting their space.

• **Facts vs. Myths:**
  • **Facts:**
    - Selection priority will be given to students based on groups and dates of application completion
    - Students who are scholars and students who moved into specialized/extended housing have priority selection
    - Students who have matched roommates will be able to pull that person into their selected space
    - Students who desire a triple room (pending their roommate matches) will have priority in selecting triple rooms
    - All residential areas will be available during the room selection process.
    - Another student be released to enter the room selection process every 60 seconds after during the timeframe.

  • **Myths:**
    - Students can select a roommate who has not completed a housing application
    - Students who live in East Village (Fleming or Murdy/Elizer) must be the last to participate in the lottery so they are not able to select East Village again
Room selection times will be between 8:00pm – 11:30pm on Monday through Thursday and 9:00am – 11:00am on Friday.

Room Selection Double or Room Selection Triple

Students will not be able to pick a room in a lottery they do not qualify. For example: only students with two matched roommates will be able to select the triple lottery. However, they will not be able to select the standard lottery.

Triples Rooms Selection: Male=5 rooms  Female=4

NOTE: Once you select your space or join your matched roommate in a space, you WILL NOT BE ABLE TO CHANGE YOUR DECISION.

• CHOOSE WISELY!!!!
Room Selection Information will be posted here on March 18th.
CHOOSE THE RIGHT LOTTERY!!

Fall 2016 – Oxford Standard Room Selection
only shows double rooms for students without a roommate or with one matched roommate.

Fall 2016 – Oxford Triple Rooms Selection only shows triple rooms for students with two matched roommates.
Online Room Selection

You are currently active in more than one selection process.
Please select the process in which you would like to participate:

OX 2nd Year Room Selection Fall 2015/Spring 2017

Submit

CHOOSE THE RIGHT LOTTERY!!
IF YOU ARE READY, THEN CLICK THIS BUTTON
The rooms visible are those **YOU** are eligible to select.

Select your desired room by clicking the **SELECT ROOM** button!

The rooms present are on the standard lottery.

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<thead>
<tr>
<th>Room</th>
<th>Rate: $3,818.00</th>
<th>Fall OX Dickey Hall Double</th>
<th>Spots: 2</th>
<th>Select Room</th>
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<tr>
<td>Room: 001</td>
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**Fall 16/ Spg 17 Rates:**
- Double Room: $3894
- Triple Room: $3894
Click to see who is in the room and on the floor.
Confirm that your matched roommates are present in the space.

Roommate (RM) names will appear here!

NOTE: Students with no roommate or with one roommate will see only double rooms (with 1 or 2 spaces available)

NOTE: Matched RM’s names must appear on one of the bed space or the assignment will not be accepted. Students will receive an error message.
NOTE: Once you select your space or join your matched roommate in a space, you **WILL NOT BE ABLE TO CHANGE YOUR DECISION.** CHOOSE WISELY!!!!

Once you click “I Agree – Submit My Room Selection”, that is it!

Remember, once you select your room, you cannot select any other space.

If you made an error and want to change your room, email RES@emory.edu. You will be returned to the room selection. However, your new time will be after the last lottery time.
Elizer and Murdy Halls Complex

Female Space
Male Space

Murdy Hall
2nd Floor
Fleming Hall Complex

Female Space

Male Space

Fleming Hall
1st Floor
We know that students may desire to be assigned to a different space after the room selection has ended. In those cases, students can request to be on one of the following summer waitlist:

- Single Room
- Double Room
- Triple Room

Students interested in being on one of the summer waitlists must do the following starting April 1, 2016:

- The student must send an email to RES@emory.edu from his/her Emory account requesting to be on the waitlist.
- The student must include in the email his/her official name (no nicknames), student identification number, current room assignment, and roommate request [roommate’s official name and student identification number].
- The student's desired roommate must send the same information.
- If a space becomes available, RES will offer the space via email/phone for student acceptance.
- The student will have a limited time to accept (24-48 hours).
- The summer waitlist will end on August 14, 2016 (even if there are still students on the list).
HAPPY ROOM SELECTION EVERYONE!!

If you have any question, please send an email to RES@emory.edu for assistance.
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