WHAT ABOUT YOUR ROOMMATE?

You do not select your roommate during the time you complete your housing application. You must select your roommate after you complete your application. Go to the MyHousing Overview page.

IF YOU NEED A ROOMMATE and DO NOT KNOW WHO IS AVAILABLE ...

YOU CAN USE MyHousing!!
-or-
YOU CAN TAKE YOUR CHANCES!!

Log in with userid and password @ https://myhousing.emory.edu
After you complete the housing application, you have to log back into MyHousing to confirm your information and to select your preferred roommate (if applicable)…

Log in with userid and password @ https://myhousing.emory.edu
NEED HELP FINDING A ROOMMATE?

Students are now able to locate roommates in their MyHousing Accounts.

From the MyHousing Overview Page, select “PERSONAL PREFERENCES” in the left tab.
NEED HELP FINDING A ROOMMATE?

Students are now able to locate roommates in their MyHousing Accounts.

Your Profile is automatically set to Private. If you want to be visible in the “possible Roommate Search”, change this to “NO”.

When you are finished, click “SUBMIT MY PROFILE” to save your work.

Complete the information about yourself. This will help potential roommates know something about you.

Your “Personal Preferences” were set during the completion of your housing application. You can update the information on this page.

Be appropriate in the information you place in your profile.
NEED HELP FINDING A ROOMMATE?

After your profile is set, return to the MyHousing Overview Page.

From the MyHousing Overview Page, select “ROOMMATE SELECTION” in the left tab.
NEED HELP FINDING A ROOMMATE?
ERROR MESSAGE = NO HOUSING APPLICATION COMPLETED

If you have not completed and submitted your housing application, you cannot participate in the roommate search.
NEED HELP FINDING A ROOMMATE?

Make sure you select the correct term!!

Make sure your term says “FALL 2014”

Click “continue” to go to the next page.
NEED HELP FINDING A ROOMMATE?

You have a choice of doing a Simple Roommate Search or Advanced Roommate Search.

My Roommate Requests for Fall 2014
You do not have any roommate/suitmate requests for this time frame.

Simple Roommate Search

To request a roommate, follow these steps:
1. Complete at least one of the fields below.
2. Click the "Request Student as Roommate" button.
3. If there is more than one match to the information you entered, you will be provided with a list from which to make your selection.
4. If the system does not find the person with whom you are trying to room, try entering only the Last Name and the first letter of the First Name.

Be aware that a student’s full legal name (not nickname) is stored in the database. If you utilize the Middle Initial field, please do NOT enter a period after the Initial; the period is not part of the Middle Name.

Note: You do not need to fill in all fields.

- Last Name
- First Name
- MI (Initial only, no period)
- eMail Address

If you know your desired roommate, enter the person’s information here. The desired roommate will have to follow the same steps to confirm your match.
NEED HELP FINDING A ROOMMATE?

You have a choice of doing a **Simple Roommate Search** or **Advanced Roommate Search**.

If you do not have a desired roommate, you should use the Advanced Roommate Search.

You can select specific characteristics to help you locate potential roommate matches.

The more specific you are, the fewer options the search will yield.
NEED HELP FINDING A ROOMMATE?

After you receive your yield from the Advanced Roommate Search, you can look at information about the student. Remember the profile you completed? The completed profile provides potential roommates with information about you to aid in your matching.

Once you have a roommate, remember to input their information in the simple search in order to officially match with them.

If you know your desired roommate, enter the person's information here. This is the only way to officially match with your roommate.
## Need Help Finding a Roommate?

### Existing Roommate Requests

<table>
<thead>
<tr>
<th>Time Frame</th>
<th>Requested Roommate</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2014</td>
<td>Gandalf</td>
<td>Does NOT Match</td>
</tr>
<tr>
<td>Fall 2014</td>
<td>Bilbo Baggins</td>
<td>MATCHED</td>
</tr>
</tbody>
</table>

**Okay, let's try again...**

**Does NOT MATCH** indicates that the roommate you requested through the Roommate Requests screen has not yet requested you as a roommate. Roommate requests must be mutual in order for you to select a room/suite.

**This means this...**

**Finally!!!**
Your ‘MATCHED” roommate is automatically housed with you when you are assigned by the housing system!

When the system starts the assignment process, Gandalf and Bilbo will be placed in the same room together. Even if Gandalf completed his application on April 3rd and Bilbo completed his application on May 21st, the system will always assign MATCHED students together.
If you have any question, please send an email to RES@emory.edu for assistance.

WELCOME TO OXFORD COLLEGE!!