Meet Mahbuba Ferdousi
New Director of I.T. Operations

By Myra Frady

Please help welcome Mahbuba Ferdousi - Oxford's newest staff member and OCIT's new Director of IT Operations. Mahbuba comes to us from Academic and Administrative Information Technology (AAIT formerly ITD) on the Atlanta campus where, for almost 20 years, she held several leadership roles - most recently the IT Technical Lead/Manager in charge of the ERP PeopleSoft Infrastructure Team, the Oracle DBA Team, and the Web System Team. Mahbuba earned a Master of Science degree in Computer Science from Wichita State University and has taught computer science at Wichita State and at the University of Georgia.

We are very excited about the experience that Mahbuba brings to the OCIT team and, I'm sure that when you have a chance to meet her, you will also see all of the great personal qualities that make her such a good fit for Oxford.

Mahbuba is married and has two children - a daughter and a son. She enjoys walking, traveling, sewing, knitting and watching movies.

Microsoft Exchange and Microsoft Outlook

By Jim Brown and Mahbuba Ferdoussi

You are going to be hearing these terms more and more often over the coming months. Microsoft Exchange and Microsoft Outlook represent the next generation of handy tools to use and manage the volumes of information presented by e-mail, personal and group calendars, address books and task lists. This technology also makes remote access to this personal working information convenient and consistent over the web or a smart phone device.

Exchange Server is a Microsoft messaging and collaboration server. The software that runs on an Exchange Server enables users to send and receive electronic mail and other forms of interactive communication through computer networks. It is designed to interoperate with a software client application such as Microsoft Outlook that runs on the workstation. Exchange Server also interoperates with Outlook Express and other e-mail client applications.
Your Security — and technology

By James Murgolo

Using the internet while staying safe is a hot topic these days. If one were to judge the information superhighway by the volume of stories coming out regarding identity theft, credit card fraud, virus attacks, and spyware, the only conclusion would be that the internet is unsafe and nearly unusable for any practical purpose. However, most security problems on the internet can be solved with a little common sense and a few cheap, and often times, free programs that will help keep you safe.

The first thing to remember when getting on the web is that you are only as secure as the machine being used. The computer should have a proper firewall installed such as the one that comes with Windows XP. There should be some sort of antivirus program installed such as Norton or McAfee. There should be some form of anti-spyware installed such as Windows defender, Spybot, and Adaware and they should be run weekly. A good spam filter for email will weed out most of the fraudulent ads and scams that are received. Emory provides these via Learnlink and Webmail, but they are also built into most popular email applications such as Eudora, Outlook, and Thunderbird. As a rule of thumb, never trust any email that deals with money. Financial institutions and commercial entities such as EBay will only initiate contact via phone or traditional mail but never via email if account information is involved.

When surfing the web never allow any unfamiliar software to be installed. One of the latest scams is internet extortion where a company will claim to be a spyware blocker or antivirus tool and then not allow itself to be uninstalled unless a fee is paid. When making purchases on the internet, be familiar with the site where the purchase is being made and never give financial data to a site unless the prefix of the URL address is https. Https means all data being sent is encrypted so others cannot intercept sensitive information.

When accessing the internet from a public computer such as a library workstation, never go to sites where sensitive information must be given. When accessing the internet from a public wireless access point, make sure to log into some type of VPN connection. Emory offers several ways to do this and this ensures all data sent and received via a wireless connection is encrypted.

Dell Inc and Apple Computer Inc have issued significant recalls on laptop batteries due to potential fire risk. If you have a Dell or Apple laptop it is recommended that you visit the company’s website to determine if your laptop has one of the recalled batteries and the appropriate response to take. If you need any assistance in this procedure, please contact any of us in OCIT.

Apple: https://support07.apple.com/index.html

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