Lofts and Raised Beds
Policies and Guidelines

The following set of guidelines is designed as a guide for building raised beds in a residence hall room. Any variation from the guidelines must be discussed with the Director of Residential Education and Auxiliary Services prior to construction.

Raised Bed Construction Specifications
1. The top of the mattress shall be no closer than 38 inches from the ceiling.
2. There must be at least 24” clearance to HVAC units.
3. Total usable surface area parallel with the floor shall be no greater than that necessary to adequately support the College provided beds.
4. Bed(s) shall be supported under all 4 corners of each frame.
5. If beds are to be stacked in any way, a clearance of at least 36” must be maintained between the top of the upper bed and the under side of the top bed.
6. The sleeping area cannot be structurally enclosed in any manner that might restrict egress (access to windows and doors).
7. The design must be free standing and may not be attached to or lean against the wall or other objects for support.
8. Special care must be taken to provide adequate protection for the floor.
9. All wooden building material shall be 2” x 6” or larger (or of comparable strength) except for braces which may be as small as 2” x 4”. All metal construction must be of 2” angle iron or larger.
10. All connections to vertical supports shall be made with two bolts each of at least 1/2” diameter (not nailed, glued, or welded).
11. Cross braces must be installed at each end and on one side to ensure structural support.

Inspection Specifications for Raised Beds
1. A Residence Life Coordinator will inspect the structure and grant written permission to the residents for the raised bed to remain in the room. Inspection(s) will be completed by the Residence Life Coordinator according to these specifications and/or on the inspection form.
2. Any modifications to the raised bed must be made within 24 hours after the initial inspection in order to comply with the specifications or the structure must be removed within the same period of time.
3. Failure to have an inspection completed may result in having the structure removed by College staff members and having a charge of $175 assessed.

Questions?
1. Questions should be addressed to your Residence Life Coordinator at 770-784-8383 or res@learnlink.emory.edu.
2. Obtain clarification about the policy before constructing and assembling a raised bed.

Release Provisions
Raised beds may not be placed in student rooms in any College residence hall unless all students who reside in that room execute the following Release, Assumption of Risk, Covenant Not to Sue, and Waiver. If any resident is under eighteen years of age, his/her parents or guardian must also sign the document.
Release, Assumption of Risk, Covenant Not to Sue, And Waiver

The presence of raised beds in student rooms may pose risks of bodily injury, property damage, death, or other dangers. Oxford College of Emory University does not provide warrant or guarantee in any respect and raised beds or the physical condition or safety of any raised beds placed in or present in any location on its campus, including in any student room in any College residence hall.

In consideration of being permitted to place or have a raised bed in his/her student room in a College residence hall, the undersigned assumes all risks of damage or injury, including death that may be sustained by him/her caused in part by such loft or in any way associated with such loft.

The undersigned acknowledges that the presence of a raised bed in his/her student room involves inherent risks of physical injury, property damage, or death and assumes all such risks. The undersigned agrees that for the sole consideration of Oxford College allowing the undersigned does release, covenant not to sue, and forever discharge Oxford College and its trustees, officers, agents, employees, and students of any and from all claims, demands, rights and causes of action of whatever kind of nature including but not limited to negligence, arising from and by reason of any and all known and unknown, foreseen and unforeseen bodily and personal injuries, damages to property, and resulting consequences, including death resulting from or in any way connected with the presence of a raised bed in his/her room. All raised beds must be disassembled and removed when the student leaves. A $175.00 charge will be assessed if a raised bed or personal items are abandoned and subsequently removed by College maintenance staff.

By signing below, I acknowledge that I have thoroughly read this informational brochure and agree to comply with these policies.

Resident One: ____________________________ Date: ________________
Resident Two: ____________________________ Date: ________________
Resident Three: ____________________________ Date: ________________
(if applicable)

"Only if student is under age 18"

Parent/Guardian: ____________________________ Date: ________________

For Office Use Only

Inspection # _____ Approved _____ Unapproved _____

Comments:

RLC: ____________________________ Date: ____________________________